

EC Minutes
Zoom Meeting
Oct. 5, 2021

President Jacquie Shellman called the meeting to order at 6:28 p.m.
In attendance: Jacquie Shellman; Ala Ladd; Patti Pollock; Denise Murphy; and Janet Carey.
Guests: Immediate Past President Robin Bridson; and State Parliamentarian Margherita Clemento.

A quorum was present.

Interim Secretary's Report: Denise Murphy. Minutes of the EC meeting of Sept. 7, 2021, were approved as amended.

Treasurer's Report: Patti Pollock

Reviewed the financial report as of Sept. 30, 2021, showing total assets of \$90,816.60. Fourteen chapters paid their share of liability insurance and nine had not, including Lakeshore which intends to disband. Patti said no payment should be expected from there. President Jacquie Shellman added the Southern Finger Lakes chapter is merging with Yates County so it is unlikely SFL's share would be forthcoming as well.

The annual audit for the time period July 1, 2020, to June 30, 2021, was completed on Sept. 25 and IRS 990 form was submitted. The audit came with recommendations that A) the state no longer reissue dues checks that have not been cashed by local chapters; and B) that chapters be given a time of not more than six months to cash a check once received. After lengthy discussion, the EC decided chapters will notified that that they have 60 days from the time they are issued dues checks to cash them or forfeit the funds.

Vice President Report: Ala Ladd

She contacted chairs of the PPD and Advocacy committees and learned Advocacy is awaiting feedback from committee members to establish a plan. The chair hopes to have a plan ready for the Nov. 10 Advocacy Zoom. Ala also reported three months of Motivation Monday Facebook posts are ready to share.

President-Elect Report: Janet Carey

As of Oct. 5, there were 309 current members and 78 lapsed members in the organization. Janet planned to hold a meeting Oct. 7 with regional directors and assistant regional directors to discuss the pros and cons of the existing regional structure, focusing on efficiency, economy and effectiveness.

She continues to work with venues in the Catskills area for the annual conference, and reported that she had represented the state at a variety of meetings, including the Sullivan County Chamber of Commerce meeting and GLEG strategic planning and other GLEG-related meetings.

President's Report: Jacquie Shellman

Lakeshore chapter dissolution: She sent dissolution paperwork to Ruthann Rocque, who had requested them from Patti Pollock. Jacquie also offered to conduct a Zoom meeting to try to reinvigorate the group.

According to state bylaws, every member must vote to dissolve a chapter.

After lengthy discussion, it was decided Jacquie would invite the Lakeshore chapter members in good standing to attend the Fall Board of Directors Zoom meeting on Oct. 16 and remain after its conclusion to discuss the future of their chapter with the Executive Committee.

Attorney: Jacquie planned to seek legal guidance from Past State President Amy Kellogg about chapter incorporation to determine any IRS reporting responsibilities or required documents.

She advised the EC she may need to seek a budget request to secure Amy's services. A follow-up discussion led the EC to seek information about a possible contract with an attorney to serve on retainer basis.

Unfinished business:

Marketing: Robin Bridson said, because the status of the Lakeshore and Southern Fingers Lakes chapters is in flux, she has held off updating the state's marketing materials as discussed until determinations are made about the two chapters.

Adjournment:

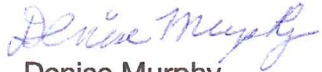
The meeting was adjourned at 7:31 pm.

Communicator deadline is Tuesday, Oct. 26.

Nike deadline is Sunday, Oct. 31, and the theme is Hope.

Next EC meeting is Tuesday, Nov. 2, at 6:30 p.m.

Prepared and submitted by:



Denise Murphy
Interim State Secretary

Date approved: Nov. 2, 2021